

# 2025 SCHOLARSHIP APPLICATION GUIDELINES (FOR INDONESIAN)



## **INPEX Scholarship Foundation**

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INPEX SCHOLARSHIP FOUNDATION (the FOUNDATION) was established as a non-profit organization in Japan in March 1981 with a donation by then Indonesia Petroleum, Ltd. (now INPEX CORPORATION) in commemoration of the 15th Anniversary in order to promote mutual understanding, friendship and goodwill through an exchange of students by means of scholarship awards.

Under its international education exchange program, the FOUNDATION offers scholarships to promising Indonesian students who wish to study in a postgraduate course of the university in Japan and accepts the applicants for scholarships for 2025 under the following program.

## **1. REQUIREMENTS FOR APPLICATION**

All of the following conditions must be satisfied.

- (1) Those who have the nationality of the Republic of Indonesia and are less than 30 years of age at the time of the submission of the application, and have a "SARJANA" Degree in Natural Science (such as Engineering, Agriculture, Physics, Mathematics, Biology, Chemistry, Pharmacy, Computer Science etc.) from a prestigious Indonesian university with at least 16 years of school education, or equivalent academic background.
- (2) Those who have the aim to study and research a course of Natural Science in a Master's program at a Japanese university, and were permitted or are expected to be permitted to enter the university.
- (3) Those who have excellent results of their studies at the university (cumulative GPA: more than 3.00).
- (4) Those who have been permitted to receive the scholarship of the FOUNDATION by their belonging institutes, universities or companies.
- (5) Those who have interest in the friendly relations between the Republic of Indonesia and Japan and are prepared to contribute to the promotion of such relations.
- (6) Those who had not or have not been awarded similar scholarships in Japan for the Program.

## **2. NUMBER OF SCHOLARSHIP STUDENTS TO BE ACCEPTED**

A maximum of three (3) students will be accepted for the 2025 scholarship program.

## **3. PAYMENT AND STOPPAGE OF THE SCHOLARSHIP**

- (1) The payment of school and living expenses will be made to the scholarship students during their study in Japan, based on the Regulation of Scholarship Award of the FOUNDATION.
- (2) The scholarship award in 2025 is as follows.
  - 1) School expenses to be paid to the university such as entrance examination fee, entrance fee, tuition fee, etc. will be covered by the Scholarship.

- 2) Monthly payment of Yen 160,000 is given to each student to cover living expenses, including lodging expenses, medical expenses, transportation fee, internet access fee, books, etc. Commuter pass expenses are separately covered by the Scholarship.
- (3) Return air ticket (economy class from any major city in Indonesia to Tokyo, Japan) will be covered by the Scholarship. All other expenses necessary for travelling such as passport acquisition fee, visa fee for entering Japan, etc. are to be covered by the students.
- (4) A scholarship is awarded for a total period of up to two years and eight months.
- (5) The payment of the scholarship will commence from the date mentioned in the notification of acceptance, and will end on the date 30 days after the day of completion of study or research, the date leaving Japan or the expiration of 2 years and 8 months, whichever occurs first.
- (6) In case the date of commencement or termination of the scholarship is in the middle of the month, full amount will be given if the balance of days is more than half month, and half amount if the balance of days is less than half month.
- (7) The payment of the scholarship is stopped in the following cases.
  - 1) When it becomes impossible for the student to continue their research due to illness or failure in the examination to the Master's course or other reasons.
  - 2) When the results of the university record are poor to pursue the Program.
  - 3) When the professor in charge considers that the student is not qualified to continue studying or continue research.
  - 4) In case the student is improper in their conduct.
  - 5) When the student brings discredit to the FOUNDATION's prestige and reputation.
  - 6) When the student makes false report to the FOUNDATION, or disobeys the rules and/or regulations of the FOUNDATION.
- (8) Absence from Japan during grant period.

Scholarship students may leave Japan temporarily during the grant period if such absence does not interfere with the purpose of the grant.

## **4. SELECTION**

- (1) The selection shall be made from the qualified applicants by examining application form, past school records, research plan, Letter of Recommendation (LOR), Letter of Acceptance (LOA), English proficiency test score and other documents.
- (2) Selection procedures are as follows.
  - 1) Primary Selection to be made by the Screening Committee of the FOUNDATION on examining the documents and interview the short-listed candidates.
  - 2) Final Selection to be made by the Board of Directors' Meeting of the FOUNDATION.
  - 3) All applicants will be notified of the results of the primary selection by February 2025 and the final selection of the scholarship students by the end of March 2025.



## 5. APPLICATION METHOD

- (1) Applicants must complete the fixed forms (APPLICATION FORM FOR SCHOLARSHIPS 2025.pdf), and email to the following address, along with a photograph (standard graphics format such as jpg, pdf, gif) taken within the last six months, shoulders and above without a hat.

[isf-foundation@inpex.co.jp](mailto:isf-foundation@inpex.co.jp)

- (2) Applicants must bring or send (by registered mail) other required application documents, with the description of "APPLICATION FOR SCHOLARSHIPS" on the envelope.

INPEX Masela, Ltd. Jakarta Office  
Sentral Senayan 1 Building 13th Floor,  
Jl. Asia Afrika No. 8, Jakarta Pusat 10270, Indonesia

- (3) Regarding the above, the following application documents must be submitted.
  - 1) Printed fixed forms (APPLICATION FORM FOR SCHOLARSHIPS 2025.pdf) with signature on the last page.
  - 2) Academic record issued by the university attended.
  - 3) Letter of Recommendation (LOR)  
Confidential letter addressed to the FOUNDATION from either the president or the advisory professor at the graduated university, and/or from the present employer (if currently employed).
  - 4) Certificate of Graduation  
Graduation certificate issued by the university attended.
  - 5) Letter of Acceptance (LOA)  
Confidential letter addressed to the FOUNDATION from the advisory professor at the Japanese university which an applicant wishes to enter.
  - 6) Personal History and Personal Data (Curriculum Vitae)
  - 7) Health certificate issued by Medical Doctor to confirm ability to pursue the Program (Certificate in Indonesian acceptable)
  - 8) Certificate of TOEFL iBT / TOEFL ITP / TOEIC / IELTS score record (only English Language Proficiency Tests taken after October 2022).
  - 9) Certificate of Japanese language proficiency (JLPT), if any.
- (4) The deadline for application is 31st October 2024. The email and the documents received with the postmark of the above date are also valid for application and accepted by the FOUNDATION.
- (5) All documents received with the application form will not be returned to the applicants.

## 6. COMMENCEMENT OF RECEIVING SCHOLARSHIP AWARD

The recipients of the scholarship award should take up their scholarship during 2025 Japanese fiscal year (up to 31st March 2026). Extension of the scholarship beyond the specified period will not be considered.

## 7. ARRIVAL ALLOWANCE

Yen 60,000 will be paid to each student, who is awarded 2025 scholarships by the FOUNDATION, upon their arrival at Japan.

## 8. LODGINGS

The FOUNDATION has no lodgings to accommodate the scholarship students. Housing availability is rather limited in big cities in Japan, therefore, the student who is awarded the scholarship of the FOUNDATION should secure their lodgings beforehand through their advisors or acquaintances in Japan. The FOUNDATION will also help the scholarship student to find their suitable lodgings.

## 9. SCHEDULE FOR ACCEPTING SCHOLARSHIP STUDENTS FOR 2025

31st October 2024	Closing of application
early in January 2025	Interview with the short-listed candidates
February 2025	Decision of successful candidates from primary selection
March 2025	Decision of scholarship students
April/May 2025	Submission of application as Research Student by the above scholarship students
September 2025	Arrival of scholarship students from Indonesia to Japan
October 2025	Commencement of study of Research Student Program of the university
Q4 2025 to Q1 2026	Entrance examination to the Master's course
April 2026	Commencement of study at the Master's course of the university

## **INFORMATION**

### **ACCEPTANCE OF FOREIGN STUDENTS IN JAPANESE UNIVERSITIES**

Several Japanese universities have had significant experience in hosting foreign students. At first, they admit their applicants as research students for six months, and let such students, whose knowledge of Japanese language is insufficient, mainly study Japanese language in the special course of the university. Then, at the end of the special course, the research student must take a special entrance examination to the Master's course, usually for academic intellectual faculty and Japanese/English language proficiency. The examination usually involves an interview by the professor in charge. Only those who passed such special entrance examination are admitted entering the university as a regular student of the Master's course. Even after admitted, many classes are taught in Japanese, some explained in English, and some conducted in mixed languages. The importance of studying the Japanese language throughout their campus life cannot be overemphasized in addition to improving English proficiency. The FOUNDATION encourages its scholarship students to study Japanese language and extends financial assistance by means of compensating Japanese language tuition fees immediately after selected.

Recently some of Japanese universities have opened a new course such as International Graduate Course or Global Course for international students. They place their entrance examination and hold classes in English. Those universities do not necessarily specify how much proficiency in English is required, but many deem that more than 550 TOEFL ITP score record or the equivalent level in other English proficiency tests will be necessary. Even foreign students in International Graduate Course will need a certain level of Japanese language proficiency to fully enjoy their life in Japan. A recent study shows that the higher fluency in Japanese language a foreign student acquires, the more fruitful life they can spend in Japan.

### **MASTER'S DEGREE IN JAPANESE UNIVERSITIES**

According to the educational system of Japan, the course for a Master's degree requires at least two years for study after graduation from a university (i.e., after completion of the whole course of 16 years conducted at school - 6 years in primary school, each 3 years in middle and high school and 4 years in faculty course of a university).

Those who have studied in such a course for the required terms of study, obtaining the necessary credits, and have passed the terminal examination after submission of their theses, will be given the Master's degree.